
THE AMERICAN
School Board Journal
A PERIODICAL OF SCHOOL ADMINISTRATION

Devoted to the Interests of School Boards, Superintendents,
School-Business Officials, and School Architects



VOLUME 129
JULY-DECEMBER, 1954

THE BRUCE PUBLISHING COMPANY
NEW YORK MILWAUKEE CHICAGO

INDEX TO TITLES AND AUTHORS

Volume 129—July to December, 1954

Abbreviations: (Ed.) Editorial; (N) News Article

	Month	Page		Month	Page
Administration Unveils Plan for 14 Federal Grants-in-Aid, Elaine Exton	July	41	Davison, O. W.—The Strain on Our School Administrators	July	23
Advantages of Forced Warm Air and Ventilating Systems in Schools, Fred S. Dubin	November	57	Dearborn Bus Rules, (N)	August	40
Aker, Howard M.—Can In-Service Training Succeed on a Voluntary Basis?	September	34	Democratic School Administration, Harmon V. Wade	July	25
Alamogordo High School, Alamogordo, N. M., Ray Robbins	November	51	Descriptive Accounting Machine Operations for School Districts, Leo M. Casey and Ridgley M. Bogg	December	26
Allegany County, Md., Offers Released Time to Teachers, (N)	December	50	Design for Seeing, James R. Gregg	December	44
Allen, C. K.—Problems Solved by Light Steel Movable Classroom Units	September	58	Diettert, Chester C.—Good Will	December	50
Austrian Primary School	October	36	Dirk, Raymond E.—Science Teaching and the Laboratory	October	29
Bailey, Thomas D.—What Makes a Good Executive?	July	29	Dover's School-Community Workshop, (N)	November	70
Balanced School Board Transportation Policies, Carl B. Franzen	August	32	Dubin, Fred S.—Advantages of Forced Warm Air and Ventilation Systems in Schools	November	57
Barrett, John M.—Flint Builds Ranch-Type Primary Units	August	41	Earning Public Appreciation for the Public Schools, Thomas C. Fetherston	October	37
Before Building an Addition to an Old School, M. R. Sumption	July	30	Educational Services of Tennessee Board of Education, (N)	September	71
Belen, N. Mex. Administrative Policy, (N)	September	66	Educational TV Channels, (Ed.)	August	52
Bemis, Maynard—Parade of the School Administrators	July	45	Effective School Insurance, Floyd L. Taylor	October	39
Ben Lomond High School, Ogden, Utah	July	31	Emergency Bond Issue for School Construction, Stephen F. Roach	October	30
Berkshire Formula, The, Robert N. Taylor	September	5	Employment Policies for Certificated School Personnel, John W. Gilbaugh	August	35
Better Filing in School Offices, Rachel Maynard	September	84	Evansville Salary Schedule, (N)	August	59
Better Rules for Professional Educators, Joseph M. Johnston	September	49	Exton, Elaine—The Administration Unveils Its Plan for 14 Federal Grants-in-Aid	July	41
Birmingham Salary Schedule, (N)	August	59	Exton, Elaine—Citizen Interest Essential to Good Schools	October	5
Board Members' Responsibilities in Employing Bus Driver, Stephen F. Roach	November	39	Exton, Elaine—Controversies Affecting Public Education	September	50
Bogg, Ridgley M.—Descriptive Accounting Machine Operations for School Districts	December	26	Exton, Elaine—Problems and Progress in Rural Education	December	47
Bowes, Erna Hofmann—A New Approach to the Teacher Shortage	October	23	Exton, Elaine—Strengthening Citizenship Education in American Schools	November	55
Brandes, Louis G.—Providing for Policy Making in a School Through Democratic Group Participation	November	37	Fall River High School Guidance Program, (N)	November	34
Bretsch, Howard S.—Seeking Better School Board-Electorate Understanding	November	27	Fetherston, Thomas C.—Earning Public Appreciation for the Public Schools	October	37
Brown, Robert H.—The Composition of School Boards	August	23	Fetherston, Thomas C.—Keeping the Board of Education Informed	September	44
Burke, John Emmett—What School Board Members Should Know About the School Library	September	37	Financing Adult Education, Homer Kempfer	December	19
Bush, Harold—Vermont Avenue Primary Unit, Wyoming, Ohio	August	43	Fire Safety in Older School Buildings, Frank H. Gage	December	42
Can In-Service Training Succeed on a Voluntary Basis? Howard M. Aker	September	34	Fitzpatrick, Edward A.—Nonsegregation and Other Important Racial Judicial Decisions	August	53
Capsule on Communism, Richard J. O'Brien	September	29	Flint Builds Ranch-Type Primary Units, John M. Barrett and Ola B. Hiller	August	41
Carpenter, L. H.—West Ward Elementary School, Wabash, Ind.	September	55	Formality in Meetings, (Ed.)	December	58
Casey, Leo M.—Descriptive Accounting Machine Operations for School Districts	December	26	Foster, Charles R.—Strengthening School-Community Relations Through Vocational Guidance	August	27
Characteristics of a Desirable Intermediate Unit, Theodore L. Reller	August	29	Franzen, Carl B.—Balanced School Board Transportation Policies	August	32
Citizen Interest Essential to Good Schools, Elaine Exton	October	5	Fulton High School, Knoxville, Tenn.	July	37
Cleveland Salary Schedule, (N)	September	62	Gage, Frank H.—Fire Safety in Older School Buildings	December	42
Cohasset Salary Schedule, (N)	December	64	Gilbaugh, John W.—Employment Policies for Non-certificated School Personnel	August	34
Cohler, Milton J.—Over-all School Management	September	31	Glicksberg, Charles I.—Human Aspects of Supervision	July	27
Columbia Conducts Business-Education Week, (N)	August	40	Godbey, Gordon C.—Will History Repeat Itself? An Interview	November	40
Community's Responsibility to Its Board of Education, A. Pat Hughes	July	17	Goldhammer, Keith—The School Board and Administration in the American Perspective of Government (School Board Policies)	November	29
Composition of School Boards, The, Robert H. Brown	August	23	Goldhammer, Keith—The School Board and Administration in American Perspective of Government (The Board's Functions)	December	29
Construction Insurance, (N)	November	57	Good Faith Aspects of Board Actions, Stephen F. Roach	September	35
Contaloni, George T.—Some Powers and Duties of School Boards	October	27	Good Will, Chester C. Diettert	December	50
Controversies Affecting Public Education, Elaine Exton	September	50			
Cooperative Workshop for School Board Members, Lawrence E. Turner	November	5			

	Month	Page		Month	Page
Gordon Swift Junior High School, Watertown, Conn.	December	31	Miller, Floyd A.—A New Kind of School Board Meeting	November	33
Gregg, James R.—Design for Seeing	December	44	Milwaukee Adopts Pupil Report, (N)	October	58
Grosenick, G. H.—Richland Center Elementary School	December	37	Morgan, Barton—Keepers of the Lamps of Learning	October	24
Harrington, E. R.—Who Made That Grade in Science?	July	19	Mostly Concerning a Close Shave, Brooke W. Hills	October	33
Harrison Avenue School, Harrison, N. Y., Louis M. Klein	August	47	Muncie Salary Schedule, (N)	December	64
Health of School Children, (N)	November	38	National Council on Schoolhouse Construction Discusses Staggering High School Plant Program	November	54
Heilman, H. L.—A Permanent Clay Tile Stair Tread	August	64	Nelson, Thomas L.—A Significant School Building Bid Case	November	31
Herr, E. Grant—Spring Grove Joint Senior High School, Spring Grove, Pa.	September	51	New Approach to Teacher Shortage, Erna Hofmann Bowes	October	23
Hiller, Ola B.—Flint Builds Ranch-Type Primary Units	August	41	Newell, Clarence A.—Internships and Apprenticeships in Educational Administration	July	26
Hills, Brooke W.—Mostly Concerning a Close Shave Holding Power of High School, Utica, N. Y., (N)	October	33	New Kind of School Board Meeting, A, Floyd A. Miller	November	33
Horsman, Ralph D.—The Use of the Public Poll as Administrative Device	December	21	News from the Association Front, Edward M. Tuttle	September	72
Houston Develops Specifications for Construction, (N)	July	54	New York City Mechanizes Payrolls, (N)	October	56
Howard Elementary School, Grand Island, Neb., Earle W. Wiltse	November	49	New York City Rules Governing Outside Duties, (N)	August	40
How Can You Heat a Kindergarten? William Potter	September	43	New York City Saves Insurance Fee, (N)	October	28
How Does Our Board Rate? Alex. Jardine	August	25	New York City Self-Insurance Unemployment Benefits, (N)	September	71
Hughes, Pat—A Community's Responsibility to Its Board of Education	July	17	New York City Studies Educational Policies, (N)	July	29
Human Aspects of Supervision, Charles I. Glicksberg	July	27	Niles Salary Schedule, (N)	August	59
Ins and Outs of School Board Associations, The, Edward M. Tuttle	October	78	Nonsegregation and Other Important Racial Judicial Decisions, Edward A. Fitzpatrick	August	53
Integration, How Soon? (Ed.)	July	46	Nonsegregation in Public Schools, (Ed.)	September	60
Integration of St. Louis Schools, (N)	November	62	O'Brien, Richard J.—Capsule on Communism	September	29
Internships and Apprenticeships in Educational Administration, Clarence A. Newell	July	26	O'Leary, Edwin J.—Satisfaction and Learning	November	32
Jardine, Alex.—How Does Our Board Rate?	August	25	Over-All School Management, Milton J. Cohler	September	31
Jarvis, John A.—A Schedule Board	October	66	Parade of the School Administrators, Maynard Bemis	July	45
Jefferson Elementary School, Greenfield, Wis.	August	45	Permanent Clay Tile Stair Tread, A. H. L. Heilman	August	64
Jenkins, Leo W.—The Public Schools' Next Task	December	17	Philadelphia Rules on Absences, (N)	December	56
John Faber, (Ed.)	August	52	Pittsburgh Changes High School Transfers, (N)	July	48
Johnston, Joseph M.—Better Rules for Professional Educators	September	49	Potter, William—How Can You Heat a Kindergarten? Problems and Progress in Rural Education, Elaine Exton	September	43
Juvenile Court Judges and Comic Books, (Ed.)	September	60	Problems Solved by Light Steel Movable Classroom Units, C. K. Allen	December	47
Juvenile Delinquency, the Community, and the Schools, (Ed.)	August	52	Programs of School Board Conventions, (Ed.)	September	58
Kalamazoo Revises Bylaws, (N)	October	85	Providing for Policy Making in a School Through Democratic Group Participation, Louis G. Brandes	November	58
Kalamazoo Salaries, (N)	September	62	Public Inspection of Minutes of Board Meetings, Stephen F. Roach	November	37
Keepers of the Lamps of Learning, Barton Morgan	October	24	Public Schools' Next Task, The, Leo W. Jenkins	July	44
Keeping the Board of Education Informed, Thomas C. Fetherston	September	44	Ramsey, Frank E.—The School Administrator as Communicator	December	17
Kempfer, Homer—Financing Adult Education	December	19	Reason for Committees, (Ed.)	October	53
Klatt, Dick G.—A Schedule Board	October	66	Reducing Costs in School Construction Without Jeopardizing the Curriculum (Administrative Factors), Henry H. Linn	September	60
Klein, Louis M.—Harrison Avenue School, Harrison, N. Y.	August	47	Reducing Costs for School Construction Without Jeopardizing the Curriculum (Staff Participation), Henry H. Linn	August	50
Kubik, Robert M.—Superintendent-Staff Communications	July	21	Reducing Costs for School Construction Without Jeopardizing the Curriculum (Construction Details), Henry H. Linn	September	41
Lamar, Colo., Finds Accounting Satisfactory, (N)	September	92	Reducing Costs for School Construction Without Jeopardizing the Curriculum (Construction Details), Henry H. Linn	October	41
Languages in the Grades, (Ed.)	September	60	Reller, Theodore L.—The Characteristics of a Desirable Intermediate Unit	August	29
Leaves of Absence for Military Training, Stephen F. Roach	August	39	Richards, J. A.—Teaching Shut-In Children by Telephone	October	25
Leipold, L. E.—You Can Stay Out of the Courts	November	41	Richland Center Elementary School, G. H. Grosenick	December	37
Linn, Henry H.—Reducing Costs in School Construction Without Jeopardizing the Curriculum (Administrative Factors)	August	50	Ridgway, James M.—Schools, H-Bombs, and Civil Defense	December	39
Linn, Henry H.—Reducing Costs for School Construction Without Jeopardizing the Curriculum (Staff Participation)	September	41	Roach, Stephen F.—Board Members' Responsibilities in Employing Bus Driver	November	39
Linn, Henry H.—Reducing Costs for School Construction Without Jeopardizing the Curriculum (Construction Details)	October	41	Roach, Stephen F.—Emergency Bond Issues for School Construction	October	30
Littleton Salary Schedule, (N)	August	59	Roach, Stephen F.—Good Faith Aspects of Board Action	September	35
Lory, Sarah—Ten Brief Guides for New School Board Members	October	32	Roach, Stephen F.—Leaves of Absence for Military Training	August	39
Louisville, Ky., Business Methods Pay Off, (N)	October	56	Roach, Stephen F.—Public Inspection of Minutes of Board Meetings	July	44
Maynard, Rachel—Better Filing in School Offices	September	84	Roach, Stephen F.—Tenure Rights of a Dismissed Superintendent of Schools	December	5
Manito Keeps Public Informed, (N)	December	50	Robbins, Ray—Alamogordo High School, Alamogordo, N. M.	November	51
Maul, Ray C.—The School Board's Role in the Search for Competent Teachers	December	23	Rochester Salaries, (N)	October	66
Mental Illness is Catching, Harold H. Stephenson	November	35	Role of the Board in Community-School Development, John Wilcox	October	21
Mergenthaler Vocational-Technical High School, Baltimore, Md., Charles W. Sylvester	October	43			
Millford Salary Schedule, (N)	December	64			
Mill, The, (Ed.)	September	60			

	Month	Page
Poll, Everett I.—Vallejo's School Equipment Inventory	August	37
Russell County Board Presents Parent Certificate, (N)	August	40
St. Paul Workshop, (Ed.)	December	58
San Francisco's Impressive School Patrol Record, (N)	August	54
Santa Ana Holds Staggered-Hour Classes, (N)	December	50
Satisfaction and Learning, Edwin J. O'Leary	November	32
Schedule Board, A. John A. Jarvis and Dick G. Klatt	October	66
School Administrator as Communicator, The, Frank E. Ramsey	October	53
School Board and Administration in the American Perspective of Government (School Board Policies), Keith Goldhammer	November	29
School Board and Administration in American Perspective of Government (Board's Functions), Keith Goldhammer	December	29
School Board and Parent-Teacher Cooperation, N.S.B.A. and N.C.P.T. Cooperation, Edward M. Tuttle	July	5
School Board Initiative in Adjusting Assessment Roles, Edward M. Tuttle	November	59
School Board's Role in the Search for Competent Teachers, The, Ray C. Maul	December	23
School Boards and Local Autonomy, (Ed.)	October	54
School Business Management, (Ed.)	November	58
School Business Officials Meet in Los Angeles	November	43
Schools, H-Bombs, and Civil Defense, James M. Ridgway	December	39
Science Teaching and the Laboratory, Raymond E. Dirk	October	29
Scotia, N. Y., Studies Machine Accounting, (N)	September	92
Seeking Better School Board-Electorate Understanding, Howard S. Bretsch	November	27
Segregation Confusion, (Ed.)	November	58
Significant School Building Bid Case, A. Thomas L. Nelson	November	31
Some Do's and Don'ts for an Audio-Visual Program, Lelia Trolinger	September	48
Some Powers and Duties of School Boards, George T. Contaloni	October	27
Southeastern State Association Leaders Hold Successful Regional Conference, Edward M. Tuttle	August	5
Spring Grove Joint Senior High School, Spring Grove, Pa., E. Grant Herr	September	51
Stephenson, Harold H.—Mental Illness is Catching	November	35
Strain on Our School Administrators, The, O. W. Davison	July	23
Strengthening Citizenship Education in American Schools, Elaine Exton	November	55
Strengthening School-Community Relations Through Vocational Guidance, Charles R. Foster and Robert O. Stripling	August	27
Stripling, Robert O.—Strengthening School-Community Relations Through Vocational Guidance	August	27
Sumption, M. R.—Before Building an Addition to an Old School	July	30
Superintendency Standards, (N)	July	18
Superintendent Speaks Out, The, Charles L. Worth	September	47
Superintendent—Staff Communications, Robert M. Kubik	July	21
Sylvester, Charles W.—The Mergenthaler Vocational-Technical High School, Baltimore, Md.	October	43
Synthetic Reputations in Education, (Ed.)	October	54
Taylor, Floyd L.—Effective School Insurance	October	39
Taylor, Robert N.—The Berkshire Formula	September	5
Tarbet, Donald G.—TV Helps Communities Know Their Schools	August	35
Teachers' Hours of Service in New York City, (N)	November	57
Teachers' Salaries in 1954-55	September	46
Teacher Morale, (Ed.)	December	58
Teaching Shut-In Children by Telephone, J. A. Richards	October	25
Ten Brief Guides for New School Board Members, Sarah Lory	October	32

	Month	Page
Tenure Rights of a Dismissed Superintendent of Schools, Stephen F. Roach	December	5
They Serve in New York State, (N)	July	48
Trolinger, Lelia—Some Do's and Don'ts for an Audio-Visual Program	September	48
Tulsa Reorganizes Administrative Offices, (N)	November	62
Turner, Lawrence E.—Cooperative Workshop for School Board Members	November	5
Tuttle, Edward M.—The Ins and the Outs of School Boards Associations	October	78
Tuttle, Edward M.—News From the Association Front	September	72
Tuttle, Edward M.—School Board and Parent-Teacher Cooperation N.S.B.A. and N.C.P.T. Cooperation	July	5
Tuttle, Edward M.—School Board Initiative in Adjusting Assessment Rolls	November	59
Tuttle, Edward M.—Southeastern State Association Leaders Hold Successful Conference	August	5
TV Helps Communities Know Their Schools, Donald G. Tarbet	August	35
Umberger, Willis H.—The Voluntown Center School, Voluntown, Conn.	November	45
Use of the Public Poll as Administrative Device, The, Ralph D. Horsman	December	21
Vallejo's School Equipment Inventory, Everett I. Rolff	August	37
Vermont Avenue Primary School, Wyoming, Ohio, Harold Bush	August	43
Voluntown Center School, Voluntown, Conn., Willis H. Umberger	November	45
Wade, Harmon V.—Democratic School Administration	July	25
Washington's Example, (Ed.)	July	46
West Lafayette Offers College Studies, (N)	December	60
West Ward Elementary School, Wabash, Ind., L. H. Carpenter	September	55
What Makes a Good Executive?, Thomas D. Bailey	July	29
What School Board Members Should Know About the School Library, John Emmett Burke	September	37
Who Made That Grade in Science?, E. R. Harrington	July	19
Wilcox, John—Role of the Board in Community-School Development	October	21
Will History Repeat?—An Interview, Gordon G. Godbey	November	40
Wiltse, Earle W.—Howard Elementary School, Grand Island, Neb.	November	49
Work Conference Discusses National Shortages	December	5
Worth, Charles L.—The Superintendent Speaks Out	September	47
You Can Stay Out of the Courts, L. E. Leipold	November	41

DEPARTMENT HEADINGS

After the Meeting: September, 82; October, 72; November, 80.
 New Publications for School Executives: July, 58; August, 70; September, 90; October, 88; November, 78; December, 63.
 News of Products for the Schools: July, 64; August, 72; September, 100; October, 92; November, 90; December, 70.
 Personal News: July, 56, 62; August, 60; September, 88; November, 77; December, 66.
 School Administration News: July, 48; September, 62; November, 70; December, 50, 60.
 School Board News: July, 53; September, 66; October, 85; November, 64; December, 56.
 School Building News: July, 54; October, 90; December, 58.
 School Business Executives: September, 92.
 School Finance and Taxation: August, 68; November, 82.
 School Law News: July, 50; August, 62; October, 63; December, 55.
 Teachers and Administration: October, 65.
 Teachers' Salaries: August, 59; November, 72; December, 64.